

II Chron

DTR-1250

17 Jan 75

MEMORANDUM FOR: Deputy Director for Administration
FROM : Director of Training
SUBJECT : Midcareer Course
REFERENCE : Memo fm DTR to DDA dtd 25 Nov 74;
Same Subject

1. Action Requested: This memorandum requests that you sign the attached memorandums to the other Deputy Directors informing them of the decision to reduce the number of runnings of the Midcareer Course in Fiscal Year 1976 from six to five.

2. Background: The referenced memorandum discussed a number of problems recently encountered in the planning and running of six Midcareer Courses per year and contained a recommendation to reduce the number of runnings from six to five per year. Your office suggested that we should obtain the concurrence of the other Deputy Directors before we took final action. We have obtained these concurrences as requested and are now prepared to schedule five runnings of the Midcareer Course in Fiscal Year 1976.

3. Recommendation: I recommend that you sign the attached memorandums to the other Deputy Directors informing them that the Midcareer Course will be offered five times in Fiscal Year 1976 rather than the originally scheduled six runnings.

5/
Alfonso Rodriguez
Director of Training

Atts

Distribution:

0 & 1 - Adse

2 - DTR, w/att

3 - OTR/II, w/att

OTR/II/ [redacted] :ncd (15 Jan 75)

STATINTL

Skip: 29 Jan 75

ph. note to John
or FB — that I
will happily recommend
4 runnings just as
soon as I can see
any sign of a drop in
enrollment or lack of
a back-log awaiting to
take the MC. You must
understand that we
had absolutely no problem
filling 6 runnings &

I anticipate a generally
greater demand for training
opportunities in 1975 — than
even 1974. With the advent
of PDP in-put the trend
may even become an
avalanche. It would be
harder to go up to 5
mornings from 4 — than to
stay at 5; further, OTR
must be given some credit
for knowing what to
expect in numbers —
through-out the years — we
have had to gauge demand.
Only now — but still in the
offing do we see any hard
figures on training demand.

In short - I do not believe
that Bill Nelson or Sayre
Stevens have the slightest
conception of the demand
for this course. Yet then
do I expect that either
of these two gentlemen would
argue the case with
me - once they had
some of this background.
I suspect Bill's reasons for
voting for it running
is based on other reasons
& not related to potential
enrollment.

I trust - Jack will
sign off - Thanks,

25X1A

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Midcareer Course

FROM:

DTR
1026 C of C

EXTENSION

3245

NO.

DTR-1051

DATE

25 NOV 1974

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

Fd DDA
7D-18 Hqs

11/27/74

2.

3.

D DTR
1026 C of C

12/3 1/3

1 to 3:

4.

5.

C/II

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Per our telephonic discussion of 27 November, the ADD/A is inclined to feel that we should obtain the concurrence of the other three Deputy Directors before making a final decision on this. You might wish to contact the other Directorates on this and see if this causes any problems.

EO-DD/A

3 to 5:
Don -
Best way to handle may be to simply to type new routing sheet & route through DD's. What do you think? *f*